

St. Mary School Travel Release Form

This form is required for all field trip participants whose parent/guardian wants to personally transport their child to and/or from the event site.

This is to certify that I _____ have personally
Parent/Guardian - PRINT
notified _____ that I am assuming responsibility for
Teacher- PRINT
transporting my child _____ from St. Mary School
Student's Name-PRINT
to _____ and/ or from _____
School Activity Location School Activity Location
to _____ on _____
Destination Date

This form must be completed and returned to the primary field trip teacher before the student is excused from the activity. In the absence of a travel release, St. Mary requires all student participants to ride school provided transportation (bus or parents assigned by the teacher).

Unless and until this form is properly completed by the parent/guardian and delivered to the teacher, no teacher may permit a child to be transported by a parent or guardian. In order to assure that there is no student left without transportation, a teacher may release a student for transportation as authorized by this form ONLY at a face to face meeting between parent/guardian, teacher and the student.

Utilization of this form and procedure is the exclusive method to arrange for non-school transportation of St. Mary School student participants to and/or from field trips. If extenuating situations should arise, the teacher reserves the right to refuse or amend the travel release.

I declare that I am personally transporting the above named student. My action and signature releases St. Mary School and its employees and officials from all liability connected with the transportation that I am providing for my child.

Signature of Parent/Guardian

Signature of Teacher